

APPLICATION FOR BINKLEY PRESCHOOL

September 2019 – May 2020

PROCESS – The initial enrollment period is December 1, 2018 through January 31, 2019. A **\$40 application fee** payable to BINKLEY PRESCHOOL is due upon submitting an application to the Preschool. It is **non-refundable** whether or not your child is admitted to the program. Application groups have priority until the dates indicated and in that order. Applications are accepted any time after December 1, 2018, but priority status will not be given after the deadlines listed. **To be considered in the initial distribution of scholarship funds, we must receive your application and scholarship application by 12/31/18 for application group #1, 1/11/19 for application group #2, and 1/20/19 for application group #3.**

GROUP #	APPLICATION GROUPS	APPLY ON OR BEFORE
1	Children of Binkley Church members	December 31, 2018
2	<ul style="list-style-type: none">• Presently enrolled children of Binkley Preschool• Siblings of current or former students• Children of Binkley Preschool alumni	January 11, 2019
3	Children from the General Public	January 31, 2019

REGISTRATION POLICY – We reserve the right to ensure adequate racial and gender representation in all of our classes. A child must reach the age of the class to which he or she is applying by August 31, 2019. For further information about our preschool, please visit our website at www.binkleypreschool.org.

NONDISCRIMINATION POLICY – Binkley Preschool admits students of any race, color, national or ethnic origin, or religion. It does not discriminate on the basis of race, color, national or ethnic origin, or religion in administration of its educational policies, admission policies, financial assistance program, or other school administered activities.

CLASS	DAYS/WEEK	CLASS SIZE	MONTHLY TUITION	ANNUAL SUPPLY FEE
2-year-old	3 (MWF)	10	\$270	\$90
2-year-old	2 (T/TH)	10	\$198	\$75
3-year-old	3 (MWF)	14	\$270	\$90
3-year-old	2 (T/TH)	14	\$198	\$75
4-year-old	5	16	\$418	\$140

SCHOOL HOURS – All classes meet from 9:00 a.m. to 12 noon. An extended day service (Lunch Bunch) is available for children in the 3- and 4-year-old classes from 12 noon to 12:50 p.m. for an additional fee. Children staying for Lunch Bunch must bring their own lunch and drink. Parents picking up children after regular school hours will be fined a late fee if they enter the pick-up line after the dismissal time.

DEPOSIT – The tuition payment for May 2020 and annual supply fee are **due by February 15, 2019** for new students. The supply fee for returning students is **due February 15, 2019** and the tuition payment for May 2020 is **due May 1, 2019**. If a new or returning student is admitted after the respective deadline, these **non-refundable** payments are due upon admission. Failure to submit the tuition and supply fee payments by the dates listed above will release your child's position.

WAIT LIST – If the class you are applying for is full, you may submit an application form and the required \$40 application fee and be placed on the wait list. If your child stays on the wait list for the 2019–2020 school year and is **not** admitted, your application fee can be applied to the 2020–2021 school year; however, you must submit a new application form for 2020–2021. The wait list is not carried over from one year to the next, nor will it indicate any priority for a new registration.

ACCEPTANCE – Once you are notified of an opening for your child, you will have 48 hours to accept.

TUITION – Monthly tuition is due on the first day of each month (September–April). If your child is enrolled in Binkley Preschool in May, 2020 the non- refundable deposit that you paid upon enrollment will be applied as MAY, 2020 tuition. This non-refundable deposit will not be applied to any month's tuition except May. Tuition checks should be made payable to BINKLEY PRESCHOOL and either slipped into the slot in the Director's door at school, mailed to the address below or you can sign up for 'bill pay' from your bank. If your tuition payment is received after the fifth day of the month, you will be charged a \$25 late fee.

WITHDRAWAL – If it is necessary to withdraw your child from the Preschool, please notify either the Registrar or the Director. Thirty (30) days notice is required. All fees and tuition are non-refundable.

SCHOLARSHIPS – A limited number of full and partial scholarships are available. To obtain a scholarship application, please contact the Preschool Director, call 919-968-1427, email director@binkleypreschool.org, download from the web site www.binkleypreschool.org/about-us-1/registration , or visit the BPS office. **To be considered in the initial scholarship distribution, please return this application along with the scholarship application by the above dates.**

HEALTH FORM – An updated physical and current immunization record from your child's doctor is required before beginning the new term. If your child has a legal, medical exemption from any vaccination required by the state of N.C., please see the Director. The Director will review the application on a case by case basis, weighing the possible impact and risks of the child's non-vaccination status on other students, students' families and staff. **Binkley Preschool does not accept vaccination exemptions based on statements of religious belief and opposition to the immunization requirements.**

SNACKS – In the 2s class parents are responsible for providing snack for their child's class on a rotating basis. In the 3s and 4s classes parents are responsible for providing snack for their child every day.

PARENT HANDBOOK – All Preschool policies are outlined in the BPS Parent Handbook. The Handbook is updated yearly and distributed during the summer immediately prior to the school year. The current Handbook is available on the school website.

I have carefully read the application information and wish to enroll my child in Binkley Preschool. I agree to maintain regular payments and comply with the school policies and medical regulations as outlined here and in the BPS Parent Handbook.

Parent's/Guardian's Signature _____ Date _____

